

**SEND Annual Survey-24<sup>th</sup> June**  
**Peter Feedback Notes**

Below are my notes from today's meeting reviewing arrangements for the 2022 SEND survey, based on experience from last year. This will take place in November. There will be a parents' survey and an CYP survey, just like last year.

One interesting side note: Marion said that Amanda has stepped down from being a Trustee of PCF - apparently she only represents SWAN now.

Present:

Claire O'Brien, Naomi Bye BCP

Marion PCF

Peter PCT

Apologies from Lindsay, Victoria, Rina, Heather Kitchen, Karen Hollocks

Sarah Ward has requested that Claire includes the new SEND cultural values. But so far Claire has added the 'BCP cultural values' - which is a different thing! So Marion and I guided them to the SEND value statements.

Still poor communication within BCP!

Claire- "Thank you. Your parent groups are the glue that keeps us informed." !!!

Timing for the survey - 2-30 November

Need to have two / three reminders during that four week window.

Marion suggested we add a QR code - saying this has worked well for the Graduated Response survey, which has had 140 responses so far

Distribution of the survey: families newsletter, PCT, PCF, SENDIASS

SENCOs at schools

Student/pupil councils at special schools

Short Breaks, CHAD

Health - Chloe M, Social Care - Aleksandra.

Data protection - I said it was important to share the actual text comments

Agree that it is not necessary to correlate text comments to the demographic data (ethnic group, postcode etc.)

Heather will alter the data protection sentence to allow this.

Survey questions will be kept the same for consistency

Same format as last year

I questioned whether the demographic questions are really needed. Can we leave these last two pages off altogether if no one is using the data?

Next meeting 15th Sept.

I requested that a manager be appointed to take ownership and action, and that they should join the September meeting.

*Peter Phillips*