



Parent Carers Together Feedback Form

Name: Louise Middleton
Esther Maristegui-Nunez
Meeting description: SEND Improvement Board
Where was meeting held: virtually
Date of meeting: 18th March 2022
Start & finish time: 11:30-13:30

Any future meeting dates, if known:

Feedback can be in any format; it should contain important points that came out of the meeting, your opinions, any related work that you think overlaps, action points that you might be involved with, any areas of concern. This will be shared with all PCT reps and committee.

Please email to bethcallis@parentcarerstogether.org.uk within 2 weeks of meeting

FEEDBACK & COMMENTS *(please use further pages if necessary)*

Agenda Item 2: Updates for SIB Action Log:

Sarah Rempel: The Participation Officer and Coproduction Officer roles are still going through the HR process, HR want a bit more detail to see if they can match either (or both) these roles to existing roles for grading. Hope to be able to advertise roles in April (probably after Easter). Sarah has recruited a current worker to fulfil the role of Participation Officer with children and young people until permanent role is recruited to. This temp will begin in 2-3 weeks.

Sally Sandcraft: We have previously talked about a Coproduction Strategy, are we signed up to the principles of Coproduction. Sarah Rempel: The Parent Charter is currently being developed, the Young Person's Charter has stalled due to their not being a Participation worker. The CCG have sent seed funding to help with this role.

Sarah Rempel gave an update on the WSoA – it is too early to tell what issues will arise.

Governance and communications have been updated. She sought approval from the board on 2 items from WSoA –

1. Social Care Managers will ensure that cases of concern will explore potential SEND – Zafir Yilkan (Early Help manager) and Jane White (Director Children's Social Care) have been appointed as activity leads for this.
2. Youth Champions – team working in schools etc to identify positive aspects of provision – this will be moved to the Coproduction workstream.

Approval granted for both these actions.

Simon McKenzie provided a verbal update – they have recruited a process mapper to look at timelines – hope to complete this by end of April. Updating the IT system – it is hoped that this would make it easier for case officers to update information rather than waiting for business support. Simon will provide a progress paper for next board meeting.



Agenda Item 3: Updates from WSoA – highlight report attached [here](#)

Culture – looking at how to embed values and definitions across system

Next Steps: action plan to embed values will begin next month

Coproduction – action can't start till the coproduction charters are in place

Next Steps: to continue to progress recruitment for roles

Joint Strategic Planning – progress being made the process for updating the JSNA has been agreed, workshops have taken place but capacity is limiting progress – *I had put my name to this workstream but have not been invited to anything, I have had some cancellation notices from this workstream so I will check to see what is going on.*

BCP want to develop a Commissioning Centre of Excellence (think Phil Hornsby is leading on this), looking at any capacity for joint working. Sarah Langdale is looking at a review of Short breaks Services but she does have a lot of roles to fulfil. There is a need to look at lots of ways to mitigate capacity, it's not just about recruiting more people.

Cathi Hadley (new Director of Children's Services) has asked for timescales on this – she would like to have something to take to Transformation Board in 2 weeks time, but would like a more in-depth statement of 'where we're at' by end of April/beg May.

Next Steps: Continue to work on Joint Commissioning Strategy and continue development of JSNA

Identification, Assessment & Meeting Need – a transformation bid - £220,000 has gone to Board – to look into risks around timescales that will impact individual areas, what mitigations can be put in place.

Next steps will be looking at the end to end EHCP process.

Agenda item 4: SEND Scorecard

Rina Mistry has established a SEND Intelligence and Data group (SID) she took us through the draft scorecard.

She wants to keep it succinct and asked Board if any indicators needed to be altered. Scorecard attached [here](#)

She explained that Indicator 4 may need to show a notional monthly figure as some months there would be zero, finance – no significant change in monthly figures so proposing that total is divided by 12.

Sally Sadcraft asked what we are comparing against – national and near neighbours?

Claire Burgess felt that a notional monthly figure would not be that helpful.

Mel Hart asked if Home Educated families were included in this – Rina explained that the figures are included in the total, but not broken down to a separate line. Simon McKenzie stated the nos of Home Educated with an EHCP is only about 30.

Chris Jackson (headteacher) felt that the scorecard that Simon presented to a previous board was better as it gave more insight. Asked if an accompanying graphs would help to underpin trends. Rina explained that the more detailed scorecard is still available, she wondered if a more succinct one was suitable for this board but is open to suggestions.

Various comments around how this scorecard would help hold team to account – what sits behind this scorecard to ensure this.

Rina's next steps will be looking at how targets are established and how the scorecard will be used to hold to account.



Simon asked how we could bring issues to attention, either to this board or can we send info direct to Rina or her team? Rina stated that info could be given either via the board or direct to her, they would look at how this could be done.

Esther MN asked How will you deal with targets not being met?

Rina explained that this could be done through an exception report to the board.

Esther asked if it would be a good idea to add columns to the Actons to be taken section – that would clarify what follow ups were taking place. *Esther – have I got this right?*

Agenda Item 5 – SEND Capacity for Change

Simon spoke about rebalancing Education provision – looking at the new bandings and specialist support: SALT etc. they have had Expressions of Interest to develop provision – satellite schools etc.

Bid for £250,000 funding for staff – SEND Mnagers, Case Officers – looking at capacity and participation.

This is in addition to the £220,000 already submitted for the SEND Transformation programme.

Agenda Item 6 – SIB ToR

We didn't go through the GTerms of reference. We were asked if we thought voices were missing.

LM said that in other areas (those that worked well with their parent carer forum) SIB started with a 5-10 minute presentation from their forum highlighting issues. I did state that we were still working towards a Partnership with other groups and this presentation could include them.

Sally Sandcraft asked what the boards understanding of the SEND demographic was, highlighted the inequalities within the SEND demographic.

Chris Jackson asked if SEN Cos could be invited to this board, as they sometimes have a better insight than headteachers.

He also asked whether it was possible to have representation from CAMHS or Paediatrics – Sally explained that she was present and that all information would be fed through her. She also stated that these were specific NHS groups and some did have parents carer input. This prompted a question from Amanda – it is unfair that only the parent forum is present in these meetings, they should have a wider representation. Sally will pass this request on to Sam Best. *I did consider responding to this, but decided there would be little point. I have raised my concerns with Sam Best and Sarah Rempel (in separate meetings/discussions) that I though Amanda was chief instigator in slamming the forum at every opportunity. I was concerned that by inviting this wider representation from parent groups was in fact resulting in no incentive for them to work with us to set up this partnership. I also made them aware that they would very likely ask for funding – as that is a big issue for them and they firmly belief that we receive funding from both BCP & CCG.*

The present ToR lists myself and Peter as parent reps for PCT – I did state that once the Partnership was formed we could look at the membership then, and perhaps the parent reps could be done on a rotation basis; Marion Burgess asked if it could be 2 parent reps from 2 differencnt groups. This was thought acceptable by BCP. *So what is the point of a partnership?*

I thought that it was a good meeting up tot his discussion on the ToR.

We ran out of time so HNB will be discussed at next Board.

PARENT CARERS TOGETHER



Bournemouth Christchurch Poole

