

Parent Carers Together Feedback Form

Name: Louise Middleton

Meeting description: Coproduction & Participation Worker role description

Where was meeting held: virtually

Date of meeting: Tues 19th Jan 2022

Start & finish time 11:00-12:30

Any future meeting dates, if known:

Feedback can be in any format; it should contain important points that came out of the meeting, your opinions, any related work that you think overlaps, action points that you might be involved with, any areas of concern. This will be shared with all PCT reps and committee.

Please email to bethcallis@parentcarerstogogether.org.uk within 2 weeks of meeting

FEEDBACK & COMMENTS *(please use further pages if necessary)*

Attendees: Claire Webb (BCP); Jo Hooper (BCP – taking over from Claire at end of month); Marion (PCF); Amanda (SWAN & PCF).

We worked through both job descriptions, using the template we had from the Local Offer Lead role. This made things a bit easier for us to focus on what we wanted from the role.

Working draft for both roles [here](#)

We stated to BCP that this was a priority and we had some concerns that it was not progressing quickly enough.

Terry Reynolds will complete the draft to a completed job role by end of Monday 24th Jan. we will then provide feedback on this final job description by Friday 28th Jan. We decided that we did not require a meeting to provide this feedback, it could be done via email unless there are significant issues.

We decided that further coproduction was not feasible at this time, given timescales and the need to get someone in post as soon as possible. However, there will be an opportunity for wider participation to discuss questions for the interview panel and other opportunities for participation in evaluating the impact of the role after person in post for 3-6 months and ongoing.